

# EXHIBITOR PRICE GUIDE

## VIDEO EQUIPMENT

ITEM	DAILY RATE	QTY.	DAYS	TOTAL
Blu-ray or Digital Media Player	\$85			
24" LCD Monitor	\$160			
46" LCD Monitor w/stand	\$400			
60" LED Monitor w/stand	\$675			
LCD Projector (WXGA) w/ stand & 6' Screen	\$765			
				Subtotal

\*Other monitor and screen sizes available, please call for a quote.

## SOUND EQUIPMENT

ITEM	DAILY RATE	QTY.	DAYS	TOTAL
Computer Speakers	\$55			
Powered Speaker (100W)	\$150			
Wireless Microphone Handheld/Lavaliere	\$150			
				Subtotal

\*Custom systems available, please call for a quote.

## COMPUTER EQUIPMENT

ITEM	DAILY RATE	QTY.	DAYS	TOTAL
Laptop Computer, PC	\$260			
Laptop Computer, Mac	\$400			
				Subtotal

\*Custom system available, please call for quote.

Video Equipment Subtotal

Sound Equipment Subtotal

Computer Equipment

(before taxes, service charge and/or labor) **EQUIPMENT TOTAL**

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## INTERNET SERVICES (SHARED)

ITEM	DAILY RATE	QTY.	DAYS	TOTAL
Single user/device shared ethernet connection (1st device)	\$300			
Additional wired user/device	\$150			
Business WiFi (single device connection) 3 Mbps (Comfortable browsing and downloading)	\$39.95			
Presenter WiFi- (Single Device Connection) 6Mbps (Best for VPN, browsing speed & downloads)	\$49.95			
			Subtotal	

## SPECIAL NETWORK SERVICES BY REQUEST

ITEM	DAILY RATE	QTY.	DAYS	TOTAL
Higher Bandwidth Caps - Available (current per user cap - 6Mbps)	\$55/each add'l Mbps			
Dedicated Bandwidth	Please Call			
VLAN Configuration	Please Call			
Static IP	Please Call			
Managed Switches	Please Call			

\*Custom items available, please call for quote.

Subtotal

Internet Services Subtotal

Special Network Services Subtotal

Equipment Total

(before taxes, service charge and/or labor) **GRAND TOTAL**

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## LABOR SERVICE RATES

HOURS	RATE
8 am - 6 pm	\$80
6 pm -12 am	\$120
12 am - 8 am	\$160
Holidays	\$160

## FUNCTION SPACE

FUNCTION SPACE	ROOM/BOOTH	ROOM/BOOTH	ROOM/BOOTH	ROOM/BOOTH	ROOM/BOOTH
START DATE & TIME					
END DATE & TIME					

## CLIENT / EXHIBITOR INFORMATION

Event Name:	Event Location:
Exhibitor:	Booth #:
Contact Name:	Email:
Address:	Phone:
City, State, Zip:	Fax:
Delivery Date:	Pick-up Date:

Please contact Encore Event Technologies for delivery. Exhibitor must be present to sign for order at time of delivery. You must notify our representative that you are at your booth and have electrical power in place. Exhibitor is responsible for equipment until it is picked up by an Encore representative. Pick up will be at close of show unless otherwise specified. No removal of equipment will take place during show hours.

ADVANCED PAYMENT IS REQUIRED AND RENTAL CONTRACT MUST BE EXECUTED TO RESERVE EQUIPMENT. TOTALS DO NOT INCLUDE TAXES OR SERVICE CHARGES. Equipment listed is a partial inventory. Additional equipment is available upon request. Custom sizes and/or specifications are also available. Please call for a quote.

Signature: \_\_\_\_\_

PLEASE SUBMIT THIS SIGNED FORM TO ENCORE AT: [OMNICHAMPIONSGATE@ENCORE-US.COM](mailto:OMNICHAMPIONSGATE@ENCORE-US.COM)



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ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AND RESPONSIBILITY AS SET FORTH BELOW

## EQUIPMENT TERMS AND CONDITIONS

By executing this order form, Lessee agrees as follows:

1. Cancellation: In the event Lessee cancels this order, Lessee will be charged a cancellation fee equal to 10% of one day's rental of the subject equipment. Cancellation made within 48 hours of the delivery date will be charged a cancellation fee equal to one day's rental plus handling charges.
2. Risk of Loss: Equipment rental is the responsibility of Lessee. Any equipment which is lost, damaged, or stolen while in Lessee's care or possession will result in Lessee being charged for replacement cost, labor, or parts for repair, as the case may be.
3. Insurance for the subject equipment is Lessee's responsibility.
4. Union labor costs, if applicable, are not included in equipment rental price.
5. Payment tendered for the specified equipment with this reservation form is an estimate only and any changes in equipment requirements and any labor charges will affect this estimate. Lessee is responsible for all charges.
6. It is the responsibility of the exhibitor to advise an Encore Event Technologies representative of any problems with their order at show site. Absolutely no credits will be issued after show closing.

## TELECOMMUNICATIONS TERMS AND CONDITIONS

1. It is understood that Encore Event Technologies does not own or control the telecommunications facilities used to access the Internet and that the Internet is a non-regulated public domain. Customer agrees that Encore shall have no responsibility and no liability whatsoever with respect to insuring access to the Internet. Customer further agrees to indemnify and hold harmless Encore from any and all claims, damages, losses and causes of action whatsoever which may arise directly or indirectly in connection with the Internet services provided.
2. The total order cost will be billed to the form of payment specified above.
3. Cancellation charges will be incurred at 100% for cancellations within 24 hours of your event.
4. You are responsible for bringing your own NIC (Network Interface Card) or Wireless Access Card.
5. Customer-provided wireless access points, routers, switches or other similar network infrastructure devices are prohibited to ensure uninterrupted operation of existing wired/wireless infrastructure. Please contact your sales manager for pricing on Encore provided available options.
6. All materials and equipment furnished by Encore for this service order shall remain the property of Encore and shall be removed only by Encore at the close of the meeting.
7. All requests for services after your arrival are subject to the availability of the equipment and the services of our technicians.
8. Under no circumstances shall anyone attempt to gain unauthorized

access to or tamper with any part of the network.

9. You agree to remain entirely liable for all activities conducted through the network connections.
10. The Network may only be used for lawful purposes and in accordance with these terms and conditions. Transition of any materials in violation of any local, state, federal, or international regulation(s) is prohibited. This includes but not limited to, copyrighted materials legally judged to be threatening or obscene, or material protected by trade secrets.
11. These terms and conditions supersede all previous representations, understandings, or agreements and shall prevail notwithstanding any variance with terms and conditions of any order submitted. These terms and conditions may be modified by Encore at any time.
12. No service will be provided without a signed copy of this form. This form must be received no later than one (1) week prior to the meeting.
13. You or your IT professional will be responsible for appropriate computer configuration for the service provided. Encore personnel cannot be responsible for making configuration changes to your personal computer.
14. If you are uncertain of your requirements or of any changes, you must notify an Encore representative.

## ELECTRICAL REGULATIONS

1. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service will be made by an Encore Event Technologies representative. Encore Event Technologies will not be responsible for any damage or lost equipment, component, computer hardware, or software and/or any damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by a person other than an Encore Event Technologies representative.
2. All column and wall outlets are not a part of booth space. A separate outlet must be ordered at regular price for each piece of equipment to be connected.
3. All production companies are to provide pig tails and cables to designated power location.
4. All equipment connected by Omni Hotels must comply with NEC, Federal, State, & local codes.
5. All cords, plugs, and power strips must be UL listed.
6. All equipment shall be tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.

MY SIGNATURE INDICATES THAT I HAVE RECEIVED THIS REQUEST FORM AND SERVES AS AGREEMENT OF MY ORDER AND ITS TERMS AND CONDITIONS AND WARRANTS THAT THE UNDERSIGNED HAS THE AUTHORITY TO EXECUTE THIS DOCUMENT AS AN EMPLOYEE AND/OR AGENT ON BEHALF OF CUSTOMER'S EMPLOYER AND/OR PRINCIPAL IF ANY.

Authorized Signature

(required)

**Encore Credit Card Authorization Form**

*Encore Event Technologies has my permission to bill the following credit card for event technology services rendered at the Omni Orlando Resort at ChampionsGate.*

**Group Name:** \_\_\_\_\_  
**Event Dates:** \_\_\_\_\_  
**Card Holder Name:** \_\_\_\_\_  
**Card Holder Address:** \_\_\_\_\_  
**City / State / Zip:** \_\_\_\_\_  
**Phone number:** \_\_\_\_\_ **Email address:** \_\_\_\_\_  
**Card Type:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
**Card Number:** \_\_\_\_\_

**Applicable Charges**

<b>Audio Visual:</b>	\$	<b>Order(s):</b>	#
<b>Internet Services:</b>	\$	<b>Order(s):</b>	#
<b>Rigging:</b>	\$	<b>Order(s):</b>	#
<b>TOTAL:</b>			

**Signature:** \_\_\_\_\_

**email completed forms to: [omnichampionsgate@encore-us.com](mailto:omnichampionsgate@encore-us.com)**

*In an effort to reduce unauthorized use of Credit Card information, an Encore representative may contact the cardholder to verify credit card information. For questions regarding this form, please call (407)238-6581.*

**Omni Orlando Resort at ChampionsGate · 1500 Masters Blvd · ChampionsGate, FL 33896**