

STD BILLING TOOLKIT ROADMAP

This roadmap aims to serve as a guide for accessing the resources in the toolkit based off your area of interest and specific role (STD director, business manager, or clinic manager).

The following resources might be helpful if I am...

AN STD DIRECTOR/FULL MEMBER

MODULE 1

- [Policy and Funding Landscape](#)
- [Is it time to start billing? Questions and Considerations](#)
- [Organizational Self-Assessment Tool Identifying Opportunities to Expand Contracting and Reimbursement from Insurance Plans](#)
- [Sample Payer Mix Survey for Clinic Patients](#)
- [First Party Billing: Implementation Steps and Considerations](#)
- [In House versus Outsourced Billing](#)
- [Considering an Outsourced Billing Company: Considerations and Tips](#)
- [Considering a Partnership?](#)
- [Hartford STD Clinic Case Study](#)
- [Limits on Third Party Billing](#)
- [Health Reform and Adolescent Health](#)
- [Minors' Access to STI Services](#)
- [Protecting Confidentiality for Individuals Insured as Dependents](#)
- [Confidentiality Protections for Adolescents and Young Adults in the Health Care Billing and Insurance Claims Process](#)
- [EOB Policy Brief: Protecting Adolescent Confidentiality Under Healthcare Reform](#)
- [Health Reform: Beyond the Basics](#)
- [ACA Basics for Title X](#)

MODULE 2

- [Developing Buy-in For Billing](#)
- [Webinar: Building Support and Systems for Billing in Public Health Programs](#)
- [Webinar: Talking to staff and clients about implementing billing for STD Services](#)
- [Electronic Health Record Software Selection and Purchase](#)
- [Free EMR Fact Sheet](#)
- [How to Implement EHRs](#)

- [EHR Implementation Support](#)
- [Strategies for Effective Fee Assessment and Collection for Clinical Services](#)
- [Meeting Data Collection Requirements: Management, Billing and Reporting](#)
- [Clinic Confidential Billing Algorithm](#)
- [Lab Confidential Billing Algorithm](#)

MODULE 3

- [State Public Health Laboratory Billing: Status Report and Recommendations](#)
- [Case Study: Third Party Billing at the Oregon State Public Health Laboratory](#)
- [Webinar: Moving Toward Third-Party Billing and Revenue Generation in Public Health](#)
- [Q & A: Becoming an In-Network Provider: The Health Department Perspective](#)

MODULE 5

- [Kansas Local Health Department Clinical Services Coding Resource Guide](#)

A SEXUAL HEALTH CLINIC MANAGER

MODULE 1

- [Policy and Funding Landscape](#)
- [Is it time to start billing? Questions and Considerations](#)
- [Sample Payer Mix Survey for Clinic Patients](#)
- [Hartford STD Clinic Case Study](#)
- [Limits on Third Party Billing](#)
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MODULE 2

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- [EHR Implementation Support](#)
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- [Meeting Data Collection Requirements: Management, Billing and Reporting](#)
- [Clinic Confidential Billing Algorithm](#)

- [Lab Confidential Billing Algorithm](#)
- [Sample Co-Payment Policy](#)
- [Collecting Co-Pays and Applying Sliding Fee Scales: A Job Aid for Front Desk Staff](#)
- [Cash Control Policy and Procedures](#)
- [Sample MOA](#)
- [Sample Compliance Plan](#)
- [Sample Sliding Scale Fee Structure](#)
- [Sample Billing Ledger](#)
- [Sample Policies and Procedures](#)
- [Sample Cash Control Policies and Procedures](#)
- [Billing at a Federally Qualified Health Center: Whiteside County Community Health Clinic: A Case Study](#)
- [Medical Billing FAQs for Patients - English](#)
- [Medical Billing FAQs for Patients - Spanish](#)
- [Intake Forms](#)
- [Notice of Privacy Practices for Protected Health Information](#)
- [Model Notices of Privacy Practices](#)
- [Consent for Services](#)
- [Insurance Verification](#)
- [Eligibility and Income Verification](#)

MODULE 3

- [Revenue Cycle Management Process](#)
- [Revenue Cycle Management Best Practices for Public Health](#)
- [Best Practices for Clinic Flow](#)

MODULE 4

- [Contracting and Billing Tips](#)

MODULE 5

- [List of ACA Preventive Services and CPT Codes](#)
- [Coding FAQs](#)
- [Evaluation and Management Code Selection Overview](#)
- [RN Billing & Coding FAQ: Clinic flow, codes, & level of services](#)
- [Maximizing Third Party Reimbursement through Enhanced Medical Documentation and Coding](#)
- [Billing Coding Guide for HIV Prevention, PrEP, Screening and Linkage Services](#)
- [Coding in the Reproductive Health Environment](#)
- [Common Codes for Billing: Contraceptive Management Visits](#)
- [Coding Guide for nucleic acid amplification testing to diagnose nongenital infections with gonorrhea and chlamydia](#)
- [Sample Encounter Form/Superbill with ICD-10 Codes](#)
- [Texas Billing and Coding Guide](#)
- [Kansas Local Health Department Clinical Services Coding Resource Guide](#)

A BUSINESS MANAGER/ADMINISTRATOR

MODULE 1

- [Policy and Funding Landscape](#)
- [Is it time to start billing? Questions and Considerations](#)
- [Organizational Self-Assessment Tool Identifying Opportunities to Expand Contracting and Reimbursement from Insurance Plans](#)
- [Nuts and Bolts of Billing: Key Considerations for Revenue Enhancement at CBOs/ASOs](#)
- [Sample Payer Mix Survey for Clinic Patients](#)
- [First Party Billing: Implementation Steps and Considerations](#)
- [In House versus Outsourced Billing](#)
- [Considering an Outsourced Billing Company: Considerations and Tips](#)
- [Considering a Partnership?](#)
- [Hartford STD Clinic Case Study](#)
- [Limits on Third Party Billing](#)
- [Minors' Access to STI Services](#)
- [Health Reform: Beyond the Basics](#)

MODULE 2

- [Developing Buy-in For Billing](#)
- [Webinar: Building Support and Systems for Billing in Public Health Programs](#)
- [Webinar: Talking to staff and clients about implementing billing for STD Services](#)
- [Obtaining a National Provider Identification Number](#)
- [Electronic Health Record Software Selection and Purchase](#)
- [Free EMR Fact Sheet](#)
- [How to Implement EHRs](#)
- [EHR Implementation Support](#)
- [Strategies for Effective Fee Assessment and Collection for Clinical Services](#)
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- [Clinic Confidential Billing Algorithm](#)
- [Lab Confidential Billing Algorithm](#)
- [Sample Co-Payment Policy](#)
- [Cash Control Policy and Procedures](#)
- [Sample MOA](#)
- [Sample Compliance Plan](#)
- [Sample Sliding Scale Fee Structure](#)
- [Sample Billing Ledger](#)
- [Sample Policies and Procedures](#)
- [Sample Cash Control Policies and Procedures](#)

- [Billing at a Federally Qualified Health Center: Whiteside County Community Health Clinic: A Case Study](#)
- [Insurance Verification](#)
- [Eligibility and Income Verification](#)

MODULE 3

- [Revenue Cycle Management Process](#)
- [Revenue Cycle Management Best Practices for Public Health](#)
- [Best Practices for Clinic Flow](#)
- [State Public Health Laboratory Billing: Status Report and Recommendations](#)
- [Case Study: Third Party Billing at the Oregon State Public Health Laboratory](#)
- [Webinar: Moving Toward Third-Party Billing and Revenue Generation in Public Health](#)
- [Revenue Cycle Metrics](#)
- [Instructions for Filling out CMS 1500](#)
- [Q & A: Becoming an In-Network Provider: The Health Department Perspective](#)

MODULE 4

- [Ten Steps to Contracting with Insurance Companies](#)
- [Contracting and Billing Tips](#)
- [FAQs on Contracts with Third-Party Payers](#)
- [Eight Essential Actions for Expanding and Implementing Contracting with Medicaid and Marketplace Insurance Plans](#)
- [Sample Payer and Employment Contracts](#)
- [Contractual Obligations Tracking Spreadsheet](#)
- [Online Courses for Credentialing and Contracting for Public Health Departments](#)
- [Credentialing, Contracting, Coding and Billing for Public Health HIV Services](#)
- [Provider Credentialing: Overview and Checklist](#)
- [Provider Credentialing Tracking Workbook](#)
- [How to Credential Providers with Health Plans](#)
- [Tips for Credentialing Providers](#)
- [Webinar: Answers About Health Plan Contracting](#)

MODULE 5

- [List of ACA Preventive Services and CPT Codes](#)
- [Coding FAQs](#)
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- [Coding Guide for nucleic acid amplification testing to diagnose nongenital infections with gonorrhea and chlamydia](#)
- [Sample Encounter Form/Superbill with ICD-10 Codes](#)
- [Texas Billing and Coding Guide](#)
- [Kansas Local Health Department Clinical Services Coding Resource Guide](#)

The following resources might be helpful if I am looking for...

BACKGROUND INFORMATION ON BILLING IN SEXUAL HEALTH CLINICS

MODULE 1

- [Policy and Funding Landscape](#)
- [First Party Billing: Implementation Steps and Considerations](#)
- [In House versus Outsourced Billing](#)
- [Hartford STD Clinic Case Study](#)
- [Limits on Third Party Billing](#)
- [Minors' Access to STI Services](#)
- [Confidentiality Protections for Adolescents and Young Adults in the Health Care Billing and Insurance Claims Process](#)
- [Health Reform: Beyond the Basics](#)
- [ACA Basics for Title X](#)

MODULE 2

- [Webinar: Talking to staff and clients about implementing billing for STD Services](#)

MODULE 3

- [Revenue Cycle Management Process](#)
- [Revenue Cycle Metrics](#)
- [Q & A: Becoming an In-Network Provider: The Health Department Perspective](#)

MODULE 5

- [List of ACA Preventive Services and CPT Codes](#)
- [Coding FAQs](#)

TOOLS TO SELF-ASSESS MY PROGRAM'S BILLING READINESS

MODULE 1

- [Is it time to start billing? Questions and Considerations](#)

- [Organizational Self-Assessment Tool Identifying Opportunities to Expand Contracting and Reimbursement from Insurance Plans](#)
- [Sample Payer Mix Survey for Clinic Patients](#)
- [Considering a Partnership?](#)

MODULE 2

- [Developing Buy-in For Billing](#)
- [Webinar: Talking to staff and clients about implementing billing for STD Services](#)

ADOLESCENT HEALTH RESOURCES

MODULE 1

- [Health Reform and Adolescent Health](#)
- [Minors' Access to STI Services](#)
- [Protecting Confidentiality for Individuals Insured as Dependents](#)
- [Confidentiality Protections for Adolescents and Young Adults in the Health Care Billing and Insurance Claims Process](#)
- [EOB Policy Brief: Protecting Adolescent Confidentiality Under Healthcare Reform](#)
- [ACA Basics for Title X](#)

CONFIDENTIALITY RESOURCES

MODULE 1

- [Protecting Confidentiality for Individuals Insured as Dependents](#)
- [Confidentiality Protections for Adolescents and Young Adults in the Health Care Billing and Insurance Claims Process](#)
- [EOB Policy Brief: Protecting Adolescent Confidentiality Under Healthcare Reform](#)

MODULE 2

- [Notice of Privacy Practices for Protected Health Information](#)
- [Model Notices of Privacy Practices](#)
- [Consent for Services](#)

BILLING IMPLICATIONS/TOOLS FOR ASOS/CBOS

MODULE 1

- [Organizational Self-Assessment Tool Identifying Opportunities to Expand Contracting and Reimbursement from Insurance Plans](#)
- [Nuts and Bolts of Billing: Key Considerations for Revenue Enhancement at CBOs/ASOs](#)

MODULE 2

- [Billing at a Federally Qualified Health Center: Whiteside County Community Health Clinic: A Case Study](#)

MODULE 4

- [Contracting and Billing Tips](#)
- [Credentialing, Contracting, Coding and Billing for Public Health HIV Services](#)

MODULE 5

- [Maximizing Third Party Reimbursement through Enhanced Medical Documentation and Coding](#)
- [Billing Coding Guide for HIV Prevention, PrEP, Screening and Linkage Services](#)

WEBINARS

MODULE 2

- [Webinar: Building Support and Systems for Billing in Public Health Programs](#)
- [Webinar: Talking to staff and clients about implementing billing for STD Services](#)

MODULE 3

- [Webinar: Moving Toward Third-Party Billing and Revenue Generation in Public Health](#)
- [Q & A: Becoming an In-Network Provider: The Health Department Perspective](#)

MODULE 4

- [Webinar: Answers About Health Plan Contracting](#)